



Board of Trustees

Meeting to be held on Monday 4 February 2019 at 10.00 am at Dewley House, Vallum Place, Throckley, Newcastle upon Tyne, NE15 9JJ

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AGENDA

Page No.

1. **Welcome and Apologies for Absence**
2. **Declaration of Interest in any matter to be discussed**
- Protected Item: for Consideration**
3. **Repairs & Maintenance Delivery Options Review**
To Be Tabled
- Not Protected Items: For Consideration**
4. **Not Protected Minutes of Meeting Held on 3 December 2018** 1 - 8
5. **Current Arrangements for Health & Safety Governance in the Organisation** 9 - 40
6. **Policy Update and Recommendations to adopt Safeguarding Adults and Children Policy; Whistleblowing Policy; Data Protection Policy; Risk Management Policy** 41 - 46
 - (a) **Policy List** 47 - 50
 - (b) **Safeguarding Adults and Children Policy and Procedures** 51 - 60
 - (c) **Whistle Blowing Policy** 61 - 68

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| (d) | Data Protection - Response to Personal Data Breach | 69 - 74 |
| (e) | Risk Management Policy | 75 - 88 |

Not Protected: Items for Information

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| 7. | Communications Update | 89 - 90 |
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Other Protected Items: For Consideration

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| 8. | 2018/19 Rent and Service Charge Increase | 91 - 94 |
| 9. | Managing Director's Report | 95 - 98 |
| 10. | Arrangements for Board Away Day - Discussion | |
| 11. | Protected Minutes of Meeting held on 3 December 2018 | 99 - 102 |
| 12. | Date and Time of Next Meeting | |

Monday 1 April 2019 at 10.00 am – venue to be confirmed